

BKVR Minutes, Directors meeting: 01/11/2023, 1800 - 2030

Present: Ruth Bolster, Anita Gabalski, Amy Herrmann, Wayne Herrmann, Judy Raffone, Suzy Nealon, Jennifer Sharp, Mark Kelso

1. Race Updates:
 - a) ROTT – 167 entrants, \$3507 net after payment of \$1200 to Bob Underwood Timing. All other expenses (copy fees, food was donated by members, Price Chopper, Hannaford, Stewarts and Green Mountain Pediatrics) to help increase net proceeds. Judy is willing to be Race Director for the 2023 rendition.
 - b) Maple Leaf – Amy reported there were 357 entrants. She distributed \$250 stipends to each group volunteering so proposed that stipend to BKVR in addition \$1/runner for a total of \$607.
 - c) Other races – Judy has reached out to the Zemianek's about the Bennington Road Race return under BKVR but has yet to hear. Four on the fourth would be feasible if a Race Director could be found (we have plenty of T-shirts for bling). Witches is also still looking for a race director.
 - Judy proposed a mentoring type of relationship to help new to RD.
 - Anita found a race director checklist that Jack Quinn had used (will need some revamping – Judy will revamp and send out for review). Anita also presented information on the RRCA site which included safe event guidelines and code of ethics (which all need to be followed).
 - Discussed whether to allow or ban dogs and jog strollers for races. These are strongly discouraged by RRCA. We will attempt to get clarity from RRCA if we are allowed to ban or must only strongly discouraged.
 - d) Races using BKVR equipment/insurance discussed with the following agreed upon – expectation that these races follow RRCA guidelines, a club member is involved at the race if our equipment is used and \$2/registrant be paid to BKVR with all accounting done within 1 month of race end. BKVR directed races will also follow RRCA guidelines, but the RD will need to work in concert with the treasurer since generally online registration is used with the accounting going directly to the treasurer rather than the RD.
2. Treasurer's Report: Currently \$11,263.35 in the account, Scholarship fund allocations pending (awaiting 1st semester transcripts) \$1750, RRCA renewal estimated to be \$76, \$200 directors' insurance, \$85.40 liability (all based on 30-person membership), \$465 music license (1000 person/event max), Arlington Community House annual storage \$400. Final balance ~\$5349.00.
 - The amount per runner from races was discussed and all agreed to an increase of \$2/registrant due to inflation and to help defray cost increase from RRCA for insurance and music licensing fees. This will apply to races using our equipment or under the banner of BKVR for insurance purposes.
3. PayPal account: Currently no one is able to renew online as the account appears to be closed. It is unclear who originated the account. Anita reports she has never received any payments into the checking account from PayPal. We know of several members (Jenn for at least 3 years) who have renewed by PayPal but is not noted in the member spreadsheet. Jenn was unable to obtain any further information from PayPal today. The account was set up in 2016. It appears it may use Battenkillrunners@gmail.com rather than the president Gmail account. Amy did find multiple messages sent to the Battenkill Gmail account that no one responded to. We do not know who has the access to this account We will continue to investigate.

4. Website: Amy notes there is a Merchant option for Wix (our website host) to be connected to our bank account. People can use credit cards or potentially their own PayPal account for membership or any other merchandise we might have in the future. It was moved and approved to set up this Merchant option going forward. Amy will work on this. In addition, Judy, Ruth and Amy will continue to work on information for the Battenkill Gmail account.
5. Facebook page: Jenn reports that Alisa DiBlasi has volunteered to take charge of social media and potentially help with the website.
6. Membership: We have never had an increase in fees. We agreed to an increase of \$20 for 2-member family, \$25 for family (2+). We agreed to eliminate the rolling membership and go with annual renewal (reminders go out in late November/early December). If people renew at ROTT, then their membership covers Nov/December of that year and the subsequent calendar year. Renewals any other time of year will be for that calendar year.

Suzy volunteered to head membership and will send out emails with a cover letter as well as an "invoice". Since Amy discovered, "contacts" on our website, she will send out renewal notices to those email accounts. Read receipts will be requested. We will consider sending out via USPS to anyone who did not "read" at least to the members on the spreadsheet that Anita has maintained.
7. Leadership/elections: Nominations for President, Vice-president, Secretary and Treasurer are needed (self-nominations accepted) which will be voted upon at a general membership meeting.
8. Next meeting: February 15 at 6:00 pm at the Arlington Community Center open to all members. Notice will be posted on the website, Facebook as well as included in the emails/notices that Suzy will send.

Submitted by Judy Raffone.